

**READINGTON TOWNSHIP BOARD OF EDUCATION**  
Holland Brook School Board of Education Meeting Room  
Regular Meeting 7:30 p.m.  
October 17, 2017

**AGENDA**

**Call to Order by Board President – Open Public Meetings Act – Roll Call**

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

**ROLL CALL:**

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

**Flag Salute**

**SUPERINTENDENT'S REPORT**

- Denise Birmingham Recognition

**OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)**

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

**0167 PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.

3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.

4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.

5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic.

The portion of the meeting during which the public is invited shall be limited to sixty minutes.

## **CORRESPONDENCE**

### **ADMINISTRATIVE REPORTS**

Motion to adopt 1.01 – 1.02

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

1.01 September 2017 Enrollment and Drill Reports

1.02 For the month of September there were no HIB incidents to report.

## **MINUTES**

Motion to adopt 2.01 - 2.02

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	



Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of August 31, 2017 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending August 31, 2017. (Attachment 3.05 & 3.05a)

- 3.06 Motion to approve change order for Three Bridges School Nurse's bathroom project:

CO-03	New door, hinges, frame modification	\$2,558.33
CO-04	Revision of hardware	\$1,061.50

(Attachment 3.06 & 3.06a)

- 3.07 Motion to approve Branchburg Shared Services Agreement between the Readington Township Board of Education and the Branchburg Township Board of Education for rental of a garage bay.

- 3.08 Motion to cancel and re-issue the following outstanding Salary Account checks:

Check #	Amount	Date
056392	\$32.94	08/28/2015
056694	\$32.14	10/30/2015
056796	\$43.63	11/13/2015
057232	\$32.14	01/29/2016
057713	\$43.63	04/15/2016
059050	\$87.23	03/15/2017

- 3.09 Motion to accept the Superintendent's recommendation to affirm the accuracy of the 2017-2018 NJ Quality Single Accountability Continuum (QSAC) Statement of Assurance (SOA) and approve the SOA for submission to the NJ Department of Education.

- 3.10 Motion to approve the 2017-2018 M-1 and Comprehensive Maintenance Plan. (Attachment 3.10)

- 3.11 Motion to approve an Inter-local Vehicle Sale Agreement with HCESC. (Attachment 3.11)

**EDUCATION/TECHNOLOGY**

**Committee Report**

Motion to adopt 4.01 – 4.08

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

4.01 Motion to approve the following 2017-2018 field trips:

<b>Trip</b>	<b>Location</b>	<b>School</b>	<b>Grade/Department</b>	<b>Cost To Parent</b>
Oakwood Lanes	Washington, NJ	WHS	Kindergarten	\$9.00
Lehigh Valley OR Turtleback Zoo	Schnecksville, PA OR West Orange, NJ	WHS	Grade 1	\$16.00
Raritan Headwaters Association	Bedminster, NJ	WHS	Grade 2	\$10.00
Raritan Headwaters Association	Bedminster, NJ	WHS	Grade 3	\$9.00
RVCC Theater	Branchburg, NJ	WHS	Grade 3	\$9.00
Frenchtown Lanes	Frenchtown, NJ	TBS	Kindergarten	\$4.50
Raritan Headwaters Association	Bedminster, NJ	TBS	Grade 3	\$8.50
RVCC Planetarium	Branchburg, NJ	TBS	Grade 3	\$10.00
McCarter Theater	Princeton, NJ	RMS	Grade 7	\$30.00
Medieval Times	Lyndhurst, NJ	RMS	Grade 7	\$38.00
Duke Farms	Hillsborough, NJ	RMS	Grade 6	\$5.00
NJMEA Band Festival	Bridgewater, NJ	RMS	Music Students	No cost

4.02 Motion to approve the following WHS fundraiser:

<b>Fundraiser</b>	<b>Date</b>	<b>Recipient of Funds</b>
Whitehouse School's "Big Green" Community Garage Sale & Student Voice Bake Sale	Saturday, October 21, 2017 from 12:00 noon – 3:00pm	Hurricane Survivors will receive funds raised from table/space rental and bake sale proceeds.

4.03 Motion to approve the following Readington Middle School Student Council fundraisers:

<b>Fundraiser</b>	<b>Date</b>	<b>Recipient</b>
Viking Coffee Mugs	Month of November	America's Grow-a-Row
Food Drive	Various dates throughout year	Flemington Food Pantry
RMS Viking Socks	December	America's Grow-a-Row
Gingerbread House Competition	December	America's Grow-a-Row
Pura Vida Bracelets	January	America's Grow-a-Row
RMS Made a Change: Fight Hunger	January-February	America's Grow-a-Row
School Store	October-May	America's Grow-a-Row
Smencils	October-May	America's Grow-a-Row
Hats for Hurricane Relief	October 20, 2017	UNICEF Hurricane Relief
Hats for Hunger	November-May (once a month)	America's Grow-a-Row

4.04 Motion to accept the Superintendent's recommendation and approve the following Student Teacher placement in the Readington Township School District as follows:

<b>Student Teacher Name/School</b>	<b>Cooperating Teacher/School</b>	<b>Date/Timeframe</b>
Stephen Thyne The College of New Jersey	Meryl Vance 4 <sup>th</sup> Grade/HBS	1/22/2018 – 5/4/2018

4.05 Motion to adopt the following curriculum:

<b>Curriculum</b>
G&T Curriculum Grades K-8 (Attachments 4.05)

4.06 Motion to accept the Superintendent's recommendation and approve the following Student Observation placement in the Readington Township School District as follows:

<b>Student Observer Name/School</b>	<b>Cooperating Teacher/School</b>	<b>Date/Timeframe</b>
Justyna Flynn Seton Hall University	Sara Grzenda School Psychologist/WHS	1 day 10/18-10/31/2017

4.07 Motion to approve Summit Speech School to provide consultation from an Itinerant Teacher of the Deaf for student #982922 for one hour a month between October 2017 and June 2018 at a rate of \$155/hour.

- 4.08 Motion to approve the following novels for the Readington Township School District:

Book	Grade
The Executioner's Daughter	7 <sup>th</sup> Grade
Sword of the Rightful King	7 <sup>th</sup> Grade

**PERSONNEL**  
**Committee Report**

Motion to adopt 5.01 – 5.17

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

- 5.01 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teacher/Aide/Nurse** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements.

Joy Cacchiola	Teacher/Aide
Deborah Nazzaro	Nurse

- 5.02 Motion to approve the following Whitehouse School club advisors at the contractual rate stated below, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association:

Club	Advisor	Not to Exceed
STEAM Team Club	Janet Sulick	\$711.51
STEM Club	Denise Duncan	\$711.51
Green Ribbon Club	Jennifer Placzankis	\$711.51
Character Club	Anthony Tumolo	\$711.51
Wellness Club	Alisa Swider	\$711.51

- 5.03 Motion to approve the following Family Program advisors at Whitehouse School at the contractual rate stated below, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association:

<b>Program</b>	<b>Advisor</b>	<b>Stipend</b>
Family Science	Anthony Tumolo	\$600.00
	Lisa Painter	\$600.00
Family Math	Alisa Swider	\$600.00
	Deborah VandeRydt	\$600.00

- 5.04 Motion to approve the following RMS coaching assignments for Winter and Spring 2017-2018 sports at the contractual rate stated below, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association:

<b>Sport</b>	<b>Name</b>	<b>Stipend</b>
Boys Basketball A	Robert Clymer	\$4,500
Boys Basketball B	Kevin Sanders	\$3,800
Girls Basketball A	Paul Yunos	\$4,500
Girls Basketball B	Coron Short	\$3,800
Cheerleading A	Courtney Calamito	\$4,500
Cheerleading B	Meagan Menza	\$3,800
Wrestling Head Coach	Bruno Somma	\$4,500
Wrestling Assistant Coach	David deVelder	\$3,800
Boys Lacrosse A	Jim Casertano	\$4,500
Girls Lacrosse A	Stephanie Sperone	\$4,500
Girls Lacrosse B	Jennelle Barbiche-Dahler	\$3,800
Baseball A	David deVelder	\$4,500
Baseball B	Paul Yunos	\$3,800
Softball A	Ryan Newcamp	\$4,500
Softball B	Meagan Menza	\$3,800

- 5.05 Motion to accept the following resignation:

<b>Name</b>	<b>Position</b>	<b>Effective Date</b>
Genevieve Yhap-Zebro	School Nurse (RMS) 20-01-D2/axa	October 31, 2017

5.06 Motion to approve a change in hours and salary for the following bus drivers:

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Effective Date</b>
Ruby DeStefano	4.5 hrs/day Salary \$22,634.96	4.75hrs./day Salary \$23,892.45	09/07/2017
Justine McAndrews	4.5 hrs/day Salary \$21,722.72	4.75hrs/day Salary \$22,929.53	09/07/2017
Barbara Hoff	5.25 hrs/day Salary \$27,471.73	5.75hrs/day Salary \$30,088.08	09/07/2017
Margit Braeunig	5.25 hrs/day Salary \$26,939.59	5.5 hrs/day Salary \$29,505.26	09/07/2017

5.07 Motion to authorize the Superintendent to hire paraprofessionals during the 2017-18 school year upon verbal approval from the Board of Education president and chairperson of the Personnel Committee. The motion for approval of paraprofessionals will be brought to the Board for ratification at the next scheduled Board meeting.

5.08 Motion to approve the following appointment at the salary stated below, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association:

<b>Name</b>	<b>Position</b>	<b>Salary</b>	<b>Effective Dates</b>
Monique Dowgin	Instructional Aide 30-02-D3/azh	\$17.88/hr. Aide NC Step 7	10/18/2017 - 06/30/2018
Julie Curcio	Teacher/Special ED 20-01-D2/aie	\$59,010.00 MA Step 1	10/17/2017 – 6/30/2018

- 5.09 Motion to accept the Superintendent's recommendation and approve a stipend for the following teacher facilitating a course for the Readington Township 2017 Fall Teacher Academy Program to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association:

<b>Staff Member</b>	<b>School</b>	<b>Session</b>	<b>Stipend</b>
Lewis, Christine	TBS	Utilizing Science Notebooks	\$90.00

- 5.10 Motion to accept the Superintendent's recommendation and approve stipends, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association, for the following teachers facilitating workshops on the October 9, 2017 In-service Day:

<b>Teacher/Facilitator</b>	<b>Session</b>	<b>Prep Time</b>	<b>Amount</b>
Gibbons, Heather	Dyslexia Training	4.0 hours	\$120.00
Roarty, Ann	Dyslexia Training	4.0 hours	\$120.00

- 5.11 Motion to approve Anthony Tumolo as Mindfulness Program Advisor for the 2017-2018 school year at a stipend of \$1,800.
- 5.12 Motion to approve Adam Connelly as advisor of the RMS Fall Ultimate Frisbee Club and Ryan Newcamp as advisor of the RMS Spring Ultimate Frisbee Club, stipend of \$25/hr. to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association (previously approved on September 12, 2017 as co-advisors for both Fall and Spring Ultimate Frisbee Clubs).
- 5.13 Motion to amend the hours for Thomas Hardgrove, Cafeteria Aide, from 2.25 hours to 2.50 hours, effective October 2, 2017.
- 5.14 Motion to approve Suzanne Vitale as a Special Education Chaperone at Holland Brook School for Samba Club, one hour a week between October 17 - June 20, 2017 at a rate of \$25/hour, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.

- 5.15 Motion to accept the Superintendent’s recommendation and approve Blair Alber, Kathryn MacDade and Ryan Newcamp as Sports Homework Room Advisors for the 2017-2018 school year at the contractual rate, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.
- 5.16 Motion to approve Michael Roosen as a Special Education Substitute Chaperone at Holland Brook School for the 2017-2018 school year at a rate of \$25/hour, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association.
- 5.17 Motion to approve the following mentor for the 2017-2018 school year as follows:

<b>New Staff Member</b>	<b>School/Position</b>	<b>Mentor</b>
Curcio, Julie	RMS/Special Education Teacher	Spatz, Melissa

**COMMUNICATIONS**  
**Committee Report**

Motion to adopt 6.01 – 6.02

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

- 6.01 Motion to accept the Superintendent’s recommendation to approve for first reading the following policies and regulations:

Policy 2700 - Services to Nonpublic School Students  
 Policy and Regulation 7100 - Long-Range Facilities Planning  
 Policy and Regulation 7101 - Educational Adequacy of Capital Projects  
 Policy and Regulation 7102 - Site Selection and Acquisition  
 Policy 7300 - Disposition of Property

Regulation 7300.2 - Disposition of Land  
Regulation 7300.3 - Disposition of Personal Property  
Regulation 7300.4 - Disposition of Federal Property  
(Attachment 6.01)

6.02 Motion to accept the Superintendent's recommendation to abolish the following regulation:

Regulation 7300.1 - Disposition of Instructional Property (ABOLISHED)  
(Attachment 6.02)

**UNFINISHED BUSINESS**

**NEW BUSINESS FROM BOARD**

**OPEN TO THE PUBLIC**

**EXECUTIVE SESSION**

**Motion:**

**Second:**

**Roll Call Vote:**

**ROLL CALL:**

Christopher Allen		Wayne Doran		Ray Egbert	
Cheryl Filler		Melissa Szanto		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

Motion to adopt the following Resolution:

